

AUCTION NOTICE FOR OLD/USED FIXED ASSETS

1. The Official Liquidator SME Bank Limited (under liquidation) invites sealed bids, from the interested parties/bidders, for the auction of old/used items consisting of different categories placed / available at :
 - **SME Bank HO located at Nazimuddin Road, F-6/1, Blue Area, Islamabad**
 - i) Bid for Furniture, ii) Bid for Office Equipment (Fax Machine, Fans, Telephone sets etc.),
 - iii) Bid for Computer Equipment (CPUs, LEDs/LCDs and Printers & Network printers etc)
 - iv Leased hold improvements,
 - v Furniture & office Equipment at President Office,
 - vi. Vehicles
 - **Branch Office located at plot No. B-9-B/3, SITE Area Karachi**
 - vii Furniture / fixture, viii Office equipment, ix Computer equipment.
2. The complete list of above items is available at Head Office of the SME bank located at Nazimuddin Road, F-6/1, Blue Area, Islamabad and websites of PPRA (www.ppra.org.pk) and SME Bank Ltd (www.smebank.org).
3. Interested parties/bidders can inspect items of their interests at the places in Islamabad & Karachi as mentioned above during working day from **5 Dec 2025** to 26 Dec 2025 from 10.00 am to 5:00 pm (except Saturday and Sunday).
4. Interested parties can obtain further details / clarifications in this regard from Mr. Rashid-ul-Ghafoor, In-Charge Service Division, SME Bank HO, 56-F, Nazimuddin Road, F-6/1, Blue Area, Islamabad, Cell No. 03335549743, before the date of submission of sealed bids for the fixed assets.
5. Interested parties/bidders can submit their proposals on the prescribed for all categories of items by mentioning the offer for each category separately or any one single category **(i) Furniture, (ii). Office Equipment (iii). Computers equipment, iv Leased hold improvements, v Furniture & office Equipment at President Office, (vi) Vehicles vii Furniture / fixture at Karachi, viii Office equipment at Karachi, ix Computer equipment at Karachi, at the address given below.**
6. Bid Offers should reach to the Official liquidator at the below given address by post or by hand on or before 26 Dec, 2025 up to 03:30 pm and shall be opened in the presence of bidders on same day at 04:00 pm at SME Bank Head Office Islamabad.
7. The parties/bidders must furnish a banker's cheque/pay order equivalent to 5% of the quoted price of items (refundable to unsuccessful bidders) with their offer. No offer will be accepted without bid security or lesser amount and the same will be rejected straightaway.
8. The Bid Offer has to be submitted in a separate envelop marked as **"Bid for Auction of old/used items"** and also marked clearly as **"Confidential"**. Copy of CNIC of bidder, his complete address and phone/cell numbers must be mentioned in the offer. In case the offer is from a company/firm/ organization, the bid offer has to be signed by the representative duly authorized by the company/firm.
9. The successful party/bidder shall pay tax on offered amount as per relevant laws / rules for filer and non-filer.
10. If successful party/bidder refuse to take possession of items and/or fails to deposit remaining amount within 07 days from receipt of approval letter, SME Bank shall have the right to forfeit earnest money/advance payment and items may be given to the 2nd highest bidder and so on as the case may be.
11. Employees of SME Bank are not allowed to participate in the bidding process.
12. All the parties/bidders must furnish the bid price on prescribed Performa namely **"Bid Submission Form"**.
13. This advertisement along with details Terms & Conditions, Bid Submission Form etc. are available on PPRA website at www.ppra.org.pk as well as SME Bank website www.smebank.org.
14. Bid will remain valid **for** 90 days from the date of opening of sealed bid. Pay Order/banker's cheque of un-successful parties/bidders will be released within 90 days from the date of opening of the sealed bid. Bid security of 2nd and 3rd Bidders will be released after depositing money by the highest successful bidder as declared by the Bank.
15. The Official Liquidator reserves the right to reject any or all bids as per PPRA rule 33 (Rejection of bids).
16. All dismantling/handling/loading/unloading services will be the responsibility of the successful bidder. During Dismantling/ load / unloading of equipment any loss occurred, the successful bidder will bear cost/tax

The Official Liquidator
SME Bank Ltd. (under Liquidation)
Head Office 56-F,
Nazimuddin Road, F-6/1,
Blue Area, Islamabad.

TERMS & CONDITIONS FOR SALE OF OFFICE FURNITURE, OFFICE EQUIPMENT, COMPUTER EQUIPMENT

1- Brief Introduction:

SME Bank Limited (hereafter referred to as “the Bank”) is a financial institution owned by the Federal Government, having its registered office at 56-F, Nazim-uddin Road, F-6/1, Blue Area, Islamabad. The Bank intends to sell office furniture, office equipment, computer equipment, leased hold improvements and vehicles through an open auction process.

2- Asset Details:

Sale Basis:

The assets shall be sold “**as-is-where-is**” basis.

3- ELIGIBILITY.

- i. The auction is open to all Pakistani individual nationals, whether residing in Pakistan or abroad.
- ii. Companies/firms and societies registered in Pakistan under the relevant laws can also Participate in the auction.

4- MODE OF AUCTION

- i. Bidders must submit a sealed-bid offer for the purchase of the said assets on or before the bid-submission date i.e 26 Dec 2025.
- ii. Bids shall be quoted in Pakistani Rupees for the total price of the assets exclusive of applicable sales tax.

5- MODE OF PAYMENT

- i. After evaluation of bids received, successful bidder / party shall be communicated the decision of the competent authority regarding his / her bid offer by way of bid acceptance letter **within 90 days** from the date of opening the sealed bid.
- ii. The successful bidder will be required to deposit entire amount (100%) of successful bid offer for purchase of office furniture, office equipment, computer equipment, vehicles and lease-hold improvements etc as offered for auction after adjusting the earnest money through pay order /DD in favor of SME Bank Ltd **within 7 days** from the date of bid acceptance letter.

6- Penalty:

Non-payment of total bid amount with in the given time line will result in the automatic cancellation of his/her bid offer and earnest / surety money already deposited shall be forfeited instantly.

7- General Terms:

- i. Bidders must satisfy themselves regarding the nature, condition, and ownership of the assets before bidding; no claim shall be entertained later. The interested parties will be deemed to have read and accepted the terms / conditions enumerated in this document and would be bound by these selling terms.
- ii. Sealed bid should be submitted on the prescribed “**Bid Submission Form**” (Annexure-I).
- iii. The Bank reserves the right to withdraw the auction notice / process of fixed assets without assigning any reason. SME Bank Ltd reserve the right to reject any or all bids as per PPRA rule 33 (Rejection of bids).
- iv. Minor variation in qty as per physical existence of the items will be ignorable. Identification of items not having FAM no will be made by the Bank’s officer and the same will be the final for handing over to the successful bidder.
- v. The Bank reserves the right to amend / delete/ add any of the provisions contained herein, which shall be shared / published well before the date for submission of the sealed bid.
- vi. The Bank may amend, delete, or add any terms, and such changes shall be communicated before bid submission/open-auction stage.
- vii. All payments shall be made through Pay Orders in favor of “SME Bank Ltd, Islamabad”.
- iii. The successful bidder must takeover / pick the relevant assets / items purchased by him / her under this auction process within 7 days from the date of bid acceptance letter.

SME Bank Ltd, Head Office, Islamabad
Bid Submission Form for Fixed Assets

Annex-3

I / We submit the bid offer for the purchase of Old/Used Items/furniture/fixture, office equipment, computer equipment, official vehicle, leasehold improvements and Renovation work/installations etc. on the prescribed Form submission of the Bid as follow:

Fixed Assets at HO Islamabad:	Bid Amount in Rs. (exclusive of Sale Tax)
Category No.01- (Bid for furniture & fixture -list attached as published on the bank’s website)	
Category No.02- (Bid for Office Equipment- list attached as published on the bank’s website)	
Category No.03- (Bid for Computer Equipment- list attached as published on the bank’s website)	
Category No.04 (Bid for Leasehold improvements -list attached as published on the bank’s website)	
Category No- 05 (Bid for Furniture & office Equipment at President Office-List attached as published on the bank’s website)	
Category No.06 (Bid for official vehicle- list attached as published on the bank’s website)	
Fixed Assets at Branch Office Karachi	
Category No.07-(Bid Furniture / fixture, Karachi- list attached as published on the bank’s website)	
Category No.08 (Bid for Office equipment, Karachi -list attached as published on the bank’s website)	
Category No.9- (Bid for Computer equipment, Karachi - list attached as published on the bank’s website.	

Name of the Bidder: _____ CNIC_____

Address: _____

Cell No: _____

Pay order details: _____

Signature of bidder: _____